

MIDDLESBROUGH COUNCIL

SCALE OF ELECTION FEES

2005/2006

**Richard G Long
Returning Officer**

(i) <u>Disbursements</u> – Payments made for		
1.	Use of room or building: hire charge or expenses incurred as appropriate.	Actual and necessary cost
2.	Fitting up of rooms or buildings when required for polling.	Actual and necessary cost
3.	Repairing, hiring or purchasing voting compartments and fittings, as necessary.	Actual and necessary cost
4.	Each ballot box required to be purchased, repaired or hired.	Actual and necessary cost
5.	Printing, providing and delivering poll cards.	Actual and necessary cost
6.	Insurance arrangements for Returning Officer.	Actual and necessary cost
7.	Printing and providing ballot papers.	Actual and necessary cost
8.	Stationery at each polling station.	Actual and necessary cost
9.	Each stamping instrument, purchase or hire, and alteration.	Actual and necessary cost
10.	Copies of the Register of Electors.	Actual and necessary cost
11.	Printing and providing notices, nomination forms and other documents required in and about the election, and costs of publishing.	Actual and necessary cost
12.	Returning Officer's general stationery, insurance, postages, and telephone charges.	Actual and necessary cost
13.	Conveyance of ballot boxes, papers etc., when the cost is not included in the travelling expenses of Presiding Officers.	Actual and necessary cost

(ii) <u>Fees and Allowances</u>	<u>Present</u>	<u>Proposed</u>
14. For each Presiding Officer, who will be responsible for the conveyance of the ballot box from the Town Hall to the polling station, and from there to the place of counting, a fee not exceeding	£145.00	£152.00
15. For a Clerk at a Polling Station a fee not exceeding (N.B. One Poll Clerk may be allowed for every 750 electors allocated to poll at any one polling station.)	£ 86.50	£ 91.00
16. For Counting Clerks etc. amount actually disbursed if 5,000 electors or fewer	Not exceeding £175.00 per Ward	Not exceeding £184.00 per Ward
If more than 5,000 electors for each additional 1,000 electors or part of 1,000 electors	£ 31.50	£ 33.00
OR		
In the case of Elections in which the Count is adjourned to a later session		
Amount actually disbursed –		
If 5,000 electors or less	Not exceeding £234.50	Not exceeding £246.25
(N.B. (1) In multiple member Wards the amount actually disbursed may be increased by 50%, (2) In the event of a re-count an additional fee of 25% may be paid for each re-count.)		
17. For remuneration of persons employed for the purpose of despatching and receiving ballot papers of persons entitled to vote by post:-		
For each 100 persons (or fraction thereof) entitled to vote by post	£ 38.00	£ 40.00

(N.B. The number of persons entitled to vote by post shall be the aggregate for all contested elections for which the Returning Officer is responsible.)

18.	For travelling expenses of Presiding Officers including carriage of ballot boxes	£ 5.30	£ 5.60
19.	Travelling allowance for staff employed at the counting of votes	£ 5.50	£ 6.00
20.	For polling station staff attending a training session	-	£ 20.00

(iii) Returning Officer – Fees for Services and Expenses, not included in the above

For each Ward

21.	For preparation of all notices, and for professional and clerical assistance		
	(a) If the number of registered electors does not exceed 1,000	£ 86.80	£ 91.25
	(b) If the number of registered electors exceeds 1,000 for each 1,000 registered electors or fraction thereof being not less than 500 subject to a minimum of £91.25	£ 44.40	£ 46.75
22.	Uncontested Elections, where there is no contest in a Ward the fee shall be as follows or one fourth of the fee for a contested election whichever is the greater sum	£ 36.25	£ 38.25
23.	Poll Cards – for each Ward	£ 73.50	£ 77.25
24.	For travelling to and from the place of nomination, polling stations and place of Declaration of the Result or for a hired car from a bona fide source or for a private car	Standard class railway fare or actual and necessary cost or current NJC rate for casual user	No Change

(iv) Full Postal Ballot

25.	Postal Ballot Issue Assistants	£ 30.00	£ 35.00
26.	Verification Assistants	£ 30.00	£ 35.00
27.	Counting Assistants	£ 35.00	£ 40.00
28.	Returning Officer/Counting Officer – fee for services and expenses for issue and receipt of postal votes per 100 or part thereof	£ 4.10	£ 4.30
29.	Administrative and Clerical Assistance for the issue and receipt of postal votes etc. per 100 or part thereof	£ 2.60	£ 2.80

(v) Parish Council Elections

30. The above scale of election expenses shall also apply to the election of parish councillors except that when the poll for the election of parish councillors is taken together with the poll for the election of borough councillors:-
- (a) The fees referred to in paragraphs 14 (Presiding Officer) and 15 (Poll Clerk) Shall be increased by one quarter when the number of voters allocated to the polling station is not more than 750 and by one half when the number of voters exceeds 750.
 - (b) The fees referred to in paragraphs 16 (Counting Clerks etc.) and 21 & 22 (Returning Officer) shall be increased by one half in respect of each Parish.